

CARROLL COUNTY BOARD OF HEALTH

October 24, 2024

822 S. Mill St. Mt Carroll, Illinois 61053

Board of Health Members present: Dr. Reese, Jenny Bergman, Michele Schiess, Dr. Dan Woods, Bart Ottens, Jane Law and William Iske.

Absent: Jan Schmidecamp

Others present: Kerry Whipple (Administrator) and Dawn Holland.

Reese called the meeting to order at 5:30 PM.

The agenda was reviewed. After review Bergman motioned to approve the agenda as presented. Woods second, passed unanimously.

The minutes from the August 22, 2024 meeting was presented. After review Woods motioned to approve the minutes as presented. Ottens second, passed unanimously.

Financial reports for August and September 2024 were presented (enclosed). Holland mentioned that the cash balance was not accurate and that she has been and will continue to work with the Treasurer to get it corrected. It was decided to discuss the reports at the next meeting.

Whipple talked to the Board about the Illinois Project for Local Assessment of Needs (IPLAN). She stated that this plan is to be completed every 5 years and a final draft has been submitted for review. Through the data collection process it was determined that cancer rates, lack of other health services and the built environment were the top three concerns for the county. Whipple also mentioned that we received a low number of completed surveys and that they did not paint a true picture of our county. The majority of the surveys were completed seniors that have an annual household income of over \$100,000.00 per year. After review, Schiess motioned to approve the IPLAN with the correction of grammatical errors. Ottens second, passed unanimously.

The activity report was reviewed.

Whipple informed the Board that we have been in communications with Whiteside County Health Department (WCHD). The last equipment estimate that WCDH sent us was for over \$200,000.00. As communications continue, we will update the Board.

The next item discussed was the contract between Carroll County Health Department and the Stephenson County Health Department for administrative services. The board discussed the option of hiring a full time administrator rather than to contract with another county. The current contract allows for approximately 7 hours per week for administrative services. Information about duties and pay scales were reviewed and discussed. At this time Whipple excused herself from the meeting. The board discussed pros and cons of having a full time administrator. Whipple was asked to return to the meeting and the Board decided that more information would be needed before decisions would be made. At this time, Woods motioned for Dr. Reese to sign the contract between CCHD and SCHD for administrative services. Ottens second, passed unanimously.

At 7:03 the meeting adjourned. Woods second, passed unanimously.

Minutes taken and submitted by Dawn Holland